

**CITY OF HIGHLAND
CEMETERY BOARD OF MANAGERS
Minutes– 4:00 pm Wed, July 27, 2022**

The meeting of the Cemetery Board of Managers was called to order at 4:05 P.M. on Wednesday July 27, 2022 by acting chair Cliff Couch.

PRESENT: Brad Koehnemann (Cemetery Supervisor), Reanna Ohren (Director of Finance), Mark Rosen (Director of Parks & Rec.) Ben Eberwein – via phone (Secretary) and Cliff Couch (Treasurer).

A) The Minutes of the April 27, 2022 meeting were reviewed and approved.

Public Forum no public forum comments were received nor were any members of the public in attendance.

B) Review Finances: The List of Investments reviewed. A \$100,000.00 Certificate of Deposit was renewed for 27 months at a rate of 1/59%. Ben Eberwein, Steve Thiems & Cliff Couch voted in favor via an email since it was due prior to the Cemetery Board of Managers meeting. The finance report was accepted by all members in attendance.

C) Unfinished Business:

Pontem Software – Director Rosen reported that the data entry should be complete by the next meeting and will continue to provide updates as they are received.

Cemetery Update – Brad K. has had 31 burials to-date with 12 being cremations. A concerned citizen shared photos of the trees hanging over the fence and continual flooding at the cemetery entrance. Brad concurred with the photos as he has received dozens of complaints, particularly in regards to the mud at the entrance.

Brad stated that a plan is in place to remove the existing culvert and move it down. Commission members believe that a letter is sent to the farmer to make him aware that we want to forego future farming and plant grass, shape a berm and move the culvert further toward Koepfli. In addition, Public Works Supervisor, Clint Conrad recommends installing a drain on the east side and piping it under the entrance road to return rain water to the ditch.

In other updates, Brad reported that the Electric Dept. looked at the trees to remove and will also get a price from a contractor as some of them need to be pieced out rather than just falling them. Fence repairs will be made as materials are available and that lawn weeds were sprayed; which will appear to some as though we're killing the sod.

D) New Business:

None

E) Next Meeting: Next Meeting Date – October 26, 2022 at 4 pm at City Hall, Highland, Illinois.

F) Adjournment: Meeting was adjourned at 4:25 pm.

Respectfully submitted
Ben Eberwein, Secretary